

BOARD MEMBER

South West Queensland
Commence 10 November 2022

THE ORGANISATION

Rural Solutions Queensland Inc (RSQ) is a leading not-for-profit organisation providing services to support the sustainability of rural and small businesses and their communities. Key programs that we deliver include the **Rural Financial Counselling Service** and the **Small Business Financial Counselling Service** across Southern Queensland. These programs are funded via Deed of Grant with the Australian and Queensland Governments. With offices based across our Southern Queensland service region, we believe in having our people embedded in the communities we support. RSQ has received consecutive funding to deliver the Rural Financial Counselling Service since October 2006.

In addition to the Rural and Small Business Financial Counselling Services, RSQ also delivers a Livestock Business Planning Service across Southern Queensland within the Grazing Futures Livestock Business Resilience Project and early-intervention mental health counselling for small business owners within the Business Wellness Coaching Program.

THE ROLE

RSQ Board members are responsible for setting and overseeing an effective governance and risk management framework for the organisation whilst ensuring that programs delivered meet the requirements of the funder (typically the Australian Government or Queensland Government).

Board duties include:

- setting the strategic direction for the organisation
- ensuring high standards of professional and ethical conduct are maintained
- participating in Board Subcommittees (Governance Committee or Finance, Audit and Risk Committee)
- maintaining community relationships and involving the community in decisions that affect them
- maintaining relationships with funders and potential funders of programs
- monitoring service delivery and financial performance.

Board meetings are held a minimum of four times each year and are a combination of virtual and face-to-face. Sub-committee meetings are typically held prior to Board meetings. Some travel is required to attend face-to-face meetings which are held in locations across Southern Queensland.

Board Members are required to work as part of a team and contribute opinions, feedback and assist in decision making.

KEY REQUIREMENTS OF BOARD MEMBERS

RSQ retains a skills-based board and seeks to maintain consistent representation of Board Members from across the Southern Queensland service region.

The required skills and experience of Board Members include:

- corporate governance of a not-for-profit incorporated entity including risk, compliance, financial management and strategic planning
- contemporary experience in either the primary production or small business sectors
- understanding of the challenges of operating a small business or primary production enterprise
- ability to advocate and/or communicate with influence across a broad stakeholder network
- strong linkage to communities across Southern Queensland.

To maintain consistent representation across Southern Queensland, emphasis shall be placed on applicants who reside in the local government areas of Bulloo, Paroo, Murweh or Quilpie. If you are located outside of these areas, you are still encouraged to apply.

REMUNERATION

Board Members are remunerated for meeting attendance (including virtual attendance). Travel expenses are also reimbursed. Directors' insurance is maintained by RSQ.

TO APPLY

Please submit an expression of interest that includes your resume, cover letter and responses to the below criteria that outlines your experience and skills relevant to the role of Board Member.

Criteria

1. Not-for-profit governance experience, knowledge and skills, including risk, compliance, strategic planning, advocacy and influence.
2. Skills and experience in the management of a small business or primary production enterprise.
3. Demonstrated linkages to community groups and networks within the local government areas of Murweh, Quilpie, Paroo or Bulloo.

Applications are to be emailed to admin@rfcssq.org.au by **close of business Friday 14 October 2022**. If you wish to obtain any further information, contact Deputy Chairperson Scott Patterson on 0417 737 794 or visit www.rfcssq.org.au.

Short-listed applicants will be interviewed and assessed to ensure that they have the necessary qualifications, skills and experience for the position and are able to commit adequate time to the board appointment.

